SHS
STOCK HANDLERS SOLUTIONS



CORPORATE PROFILE 2026

ACCURATE | THOROUGH | INFORMED | IMPARTIAL
STOCK TAKING SERVICES



Our Vision

To be a leading inventory verification and stock control firm in Kenya, delivering accurate, reliable and technology-driven solutions that enable businesses and organizations achieve full visibility, accountability and control over their inventory and assets.

Core Values

Integrity & Independence

We uphold the highest standards of honesty, objectivity and professionalism, delivering impartial results that our clients can trust for decision-making and reporting.

Accuracy & Reliability

We are committed to precision in every count, verification and report, ensuring our clients receive dependable and consistent results.

Continuous Improvement

We continuously refine our processes and adopt new tools and technologies to enhance accuracy, speed and service delivery.

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STOCK HANDLERS SOLUTIONS COMPANY

COMPANY OVERVIEW

Stock Handlers Solutions is a professional inventory verification and stock control firm based in Nairobi - Kenya, with over five years of experience delivering **accurate, reliable,** and **independent inventory solutions.** We serve a diverse client base including Manufacturers, Supermarkets, Retail and Wholesale businesses, Food & Beverage, Hospitality establishments, Pharmacies, Fashion & Cosmetics, NGOs, Schools, Corporate & Government institutions, Agri-producers, Real Estate, Imports & Exports and the Fast-Moving Consumer Goods (FMCG) industry.

We go beyond traditional stocktaking by **providing structured inventory verification, reconciliation and reporting services.** Using proven methodologies and practical tools, we compare physical stock against system records to **identify discrepancies, losses** and **operational gaps.** Our independent approach ensures objective results, while our clear and actionable reports support better decision-making, improved accountability and stronger stock control.

Stock Handlers Solutions also offer **asset verification & register creation, barcode tagging & labeling services.** We support organizations in improving their inventory visibility, strengthening internal controls and establishing reliable systems for tracking stock and assets. Our solutions are tailored to each client's needs, whether for **ad-hoc, one-time stock take, periodic stocktakes or ongoing inventory management support.**

The company is led by Mr. Linus Mbugua, who holds a BSc in Computing and Information Systems and a Diploma in Purchasing and Supplies Management. We remain committed to continuous improvement through the adoption of structured processes, evolving technologies and industry best practices that ensures efficient, scalable and professional service delivery.

OUR SERVICES

1. Inventory Verification & Stock Audit

We provide independent and accurate stock verification services to establish the true position of your inventory and support reliable decision-making.

Services includes:

- Full Stock Audits [Cycle Counting, Perpetual Inventory Reconciliation, Spot Checks]
- Business Transfer Stock Take
- Inventory Audit Support Services [For Financial Audit & Valuation Firms]
- ERP Implementation Support [For Software Developers]

2. Strategic Inventory Control & Advisory

We support businesses in improving inventory processes and aligning operations with their systems for better control and efficiency.

Services includes:

- Inventory Process Review & Improvement
- Inventory Systems Support

3. Fixed Assets Inventory Counts

We help organizations establish accurate records and tracking systems for their physical assets.

Services includes:

- Asset verification & reconciliation
- Asset register creation
- Barcode tagging & labeling

4. Inventory Support Services

We provide practical support to improve organization, accessibility and day-to-day inventory operations.

Services includes:

- Store & warehouse organization
- Product indexing & labeling
- Shelf arrangement

HOW WE WORK

We follow a structured and collaborative approach to deliver accurate, efficient and reliable inventory verification services. Our process is designed to ensure minimal disruption to your operations while maintaining the highest standards of accuracy and accountability.

Our Approach

Analysis

We start by gaining a deep understanding of your business, inventory systems and operational challenges.

This enables us to:

- ✓ Define the scope of the stocktaking or verification exercise
- ✓ Identify high-risk areas and potential discrepancies
- ✓ Develop a tailored plan aligned with your business objectives

Collaboration

We work hand-in-hand with your team to ensure a smooth and efficient execution.

Our collaborative approach ensures:

- ✓ Clear communication and proper coordination
- ✓ Minimal disruption to daily operations
- ✓ Consistent control and accuracy throughout the process

Delivery

We complete the stock taking & verification process and provide actionable insights.

Our delivery includes:

- ✓ Physical stock verification and reconciliation with system records
- ✓ Clear, structured reports highlighting discrepancies and variances
- ✓ Insights that support decision-making, financial reporting and improved inventory control.

Technology & Tools

To enhance accuracy, speed and reliability, we integrate practical tools and systems into our workflow:

- ✓ Barcode scanning for fast and precise item identification
- ✓ Structured data capture (Excel-based systems) for efficient recording and reconciliation
- ✓ Asset labeling systems to support traceability and tracking
- ✓ ERP system support including data mapping, uploads, and alignment with physical stock

We are continuously improving our processes through the adoption of modern technologies and best practices to deliver efficient, scalable and professional inventory solutions.





INVENTORY VERIFICATION & STOCK AUDIT

We provide independent and accurate inventory verification services designed to give businesses full visibility and control over their stock. Our structured approach ensures that physical inventory aligns with system records, helping identify discrepancies, reduce losses and improve overall inventory management.

Full Stock Audits [Cycle Counting, Perpetual Inventory Reconciliation, Spot Checks]

- ✔ A comprehensive or part physical count of all inventory within a store, warehouse or facility, followed by detailed reconciliation against system records to identify discrepancies, variances and losses.
- ✔ We offer structured stock audits conducted across specific warehouse zones, storage locations or multiple branches to ensure accuracy, proper organization, and location-level accountability.

Business Transfer Stock Take

This is conducted during business ownership transfer, ensuring an accurate, fair, and unbiased valuation of inventory for both the seller and the buyer.

Inventory Audit Support Services *[For Financial Audit & Valuation Firms]*

We offer independent stock verification conducted on behalf of financial auditors (sub-contract) to support their accurate financial reporting.

ERP Implementation Support *[For Software Developers]*

We offer stock verification and data preparation service to ensure ERP systems start with accurate, clean inventory data. We help in Pre-go-live stock counts, Data cleanup & structuring, MS Excel - ERP data mapping and Data upload support.



STRATEGIC INVENTORY CONTROL & ADVISORY

We support organizations in improving their inventory processes, strengthening internal controls and aligning their physical stock operations with their inventory systems.

Inventory Process Review & Improvement

- ☑ Review of stock handling processes
- ☑ Identification of gaps and inefficiencies
- ☑ Practical recommendations to improve control and accuracy

Inventory Systems Support

- ☑ Support in uploading and organizing inventory data
- ☑ Assistance in mapping stock data from Excel to ERP systems
- ☑ Support in user acceptance testing (UAT)
- ☑ Preparation of basic system documentation
- ☑ Development of user guides for inventory processes
- ☑ Basic training for staff on inventory processes and system usage
- ☑ Guidance on best practices for maintaining accurate records

FIXED ASSETS
INVENTORY COUNTS

1. Inventory Verification & Stock Audit

We conduct physical verification of all assets within your organization to confirm their existence, location, and condition.

I. Identification of all physical assets
II. Location and department mapping
III. Condition assessment (functional, damaged, obsolete)
IV. Assignment to responsible users (where applicable)

2. Asset Register Creation & Reconciliation

We develop a structured and accurate asset register or review and reconcile existing records against physical assets.

I. Creation of a comprehensive asset register (Excel-based)
II. Matching physical assets with existing records
III. Identification of missing or unrecorded assets
IV. Data cleanup and standardization

3. Barcode Tagging & Asset Labeling

We assign unique identification codes to assets to improve tracking, traceability, and future verification processes.

I. Generation of unique asset IDs
II. Barcode/label creation and attachment
III. Linking tagged assets to the asset register
IV. Improving traceability and accountability

4. Asset Tracking & Control Support

We support organizations in establishing basic structures for ongoing asset management and control.

I. Guidance on asset tracking processes
II. Support in aligning asset records with systems
III. Recommendations for improving asset control and monitoring

SECTORS WE SERVE

Factory | Production | Manufacturing & Logistics Premises

We support factories, production facilities and warehouses in maintaining accurate control of raw materials, work-in-progress and finished goods.

We help to:

- ☑ Verify inventory accuracy across all production stages
- ☑ Identify discrepancies from theft, damage or recording errors
- ☑ Improve warehouse organization, labeling and accessibility

Supermarkets | Minimarkets | Wholesalers & Retail Shops | E-Commerce Businesses

We assist retail businesses in achieving accurate stock records and improved inventory visibility across shelves, storage, and distribution channels.

We help to:

- Conduct full inventory counts and reconciliation ☑
- Identify losses from theft, spoilage, or administrative errors ☑
- Improve product arrangement, labeling, and stock accessibility ☑

General Hardware | Electrical Stores | Bookshops | Pharmacy | Fashion & Cosmetics | Automotive Spare Stores | Alcoholic Importers & Distributors

Including hardware stores, pharmacies, bookshops, fashion outlets, automotive spares, and distributors.

We help to:

- ☑ Accurately verify large volumes of small and unique items
- ☑ Assess stock condition and usability
- ☑ Support financial reporting and regulatory compliance
- ☑ Improve inventory organization and traceability

SECTORS WE SERVE

Hotels | Schools | Public & Private Institutions

Including hotels, schools, NGOs, and public and private institutions.

We help to:

- ☑ Verify inventory and asset records across departments
- ☑ Identify discrepancies due to loss, damage, or poor record-keeping
- ☑ Support budgeting, procurement, and audit requirements
- ☑ Improve accountability for consumables and equipment

Government Institutions | Real Estate | Home Relocation & Private Assets

We support organizations managing distributed assets, office equipment, and property-related inventory.

We help to:

- Conduct physical verification of assets and inventory ☑
- Establish or reconcile asset records ☑
- Improve control across multiple locations and departments ☑
- Support compliance, reporting, and asset accountability ☑

Imports & Exports Stock Management

We provide verification services for goods in transit, storage, and distribution across supply chains.

We help to:

- ☑ Verify quantities and condition of goods received or dispatched
- ☑ Align physical stock with shipping documents and inventory records
- ☑ Identify discrepancies in transit or storage
- ☑ Support compliance with trade and logistics requirements



STOCK HANDLERS SOLUTIONS

STANDARD OPERATING PROCEDURES

1 Planning & Preparation

We define the scope and prepare for the stocktaking exercise to ensure efficiency and accuracy.

Key Activities:

- ☑ Client briefing and requirement analysis
- ☑ Stock categorization and area mapping
- ☑ Team allocation and role assignment
- ☑ Preparation of data capture tools and templates

2 Physical Stock Verification

We conduct a systematic and controlled physical count of all inventory items.

Key Activities:

- ☑ Segmentation of counting areas
- ☑ Barcode scanning or manual counting
- ☑ Double-checking of critical or high-value items
- ☑ Clear marking of counted stock

3 Data Capture & Validation

We ensure all collected data is accurate, complete, and properly recorded.

Key Activities:

- ☑ Structured data entry (Excel or system-based)
- ☑ Data cleaning and validation
- ☑ Identification of anomalies or inconsistencies
- ☑ Secure handling of inventory data

4 Reconciliation & Analysis

We compare physical counts with system records to identify and investigate variances.

Key Activities:

- ☑ System vs physical stock comparison
- ☑ Variance calculation and classification
- ☑ Root cause identification (where applicable)
- ☑ Summary of key findings

5 Reporting & Client Feedback

We provide clear, professional reports and actionable insights to support decision-making.

Key Activities:

- ☑ Preparation of structured stock reports
- ☑ Highlighting discrepancies and risk areas
- ☑ Recommendations for improvement
- ☑ Client presentation and feedback session

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